

Government of Pakistan
Ministry of Planning, Development and Special Initiatives
Public Private Partnership Authority



Request For Bids

Public Private Partnership Authority (P3A) Ministry of Planning, Development and Special Initiatives, intends to hire Chartered Accountants Firm to conduct audit of its Accounts/ Financial Statements for the year ended 30th June, 2020 in accordance with the applicable laws in Pakistan.

Sealed Bids are required from Chartered Accountants Firms, registered with Federal Board of Revenue (FBR) and whose names appear on Active Taxpayers List of FBR.

Bidding Document, containing Details / Terms & Conditions can be downloaded from P3A's website www.pppa.gov.pk.

The bids prepared in accordance with the instructions of the Bidding Document must reach at office of Manager Accounts, P3A on or before **September 07, 2020** at **11:00AM**. Bids will be opened the same day at **11:30 AM**.

House # 611, Street # 37, Sector E-11/3, Islamabad.
Ph:051-9330329-9334126, Fax:051-9334092, Web: www.pppa.gov.pk

Request for Bids

1. Introduction

Public Private Partnership Authority (P3A) has been established as an autonomous independent body under P3A Act, 2017 with the purpose to facilitate federal implementing agencies in developing, structuring and procuring their infrastructure projects on Public Private Partnership (P3) basis, and the Board of P3A has a mandate to approve such P3 transaction which provide value for money solution to the government while offering bankable transaction structure to the private sector.

Section 12 of the P3A Act, 2017 requires P3A to carry-out audit of its annual accounts by a reputable firm of Chartered Accountants.

2. Term of Reference or Scope of work:

Audit of the P3A's annual financial statements for the year ended June 30, 2020 in accordance with approved accounting standards as applicable in Pakistan.

3. Firms Eligibility Criteria:

The applicant firm must be:

- a. A Chartered Accountant Firm registered with Institute of Chartered Accountants of Pakistan (ICAP) having valid License of Practice
- b. Registered with FBR and having its name appear on the list of Active Tax Payers
- c. Affiliated with International Firm of good repute
- d. Having Category-'A' as per latest list issue by SBP
- e. Having satisfactory Quality Control Review issued by ICAP, and
- f. Having office in Islamabad

4. Bidding Process

The successful applicant firm will be selected following an open, competitive and transparent bidding process in accordance with the Public Procurement Regulatory Authority (PPRA) Rules. Bidding process shall be 'Single Stage Two Envelopes', in accordance with Rule 36(b) of PPRA Rules, to carried out in the following manner:

- a. The applicant firm's proposal shall comprise a single package containing two separate envelopes. Each envelope shall contain separately the Technical Proposal and the Financial Proposal
- b. Initially, only the envelope marked as 'Technical Proposal' shall be opened on the date and time provided as in 'Date and Time for Receipt of Bid
- c. The envelope marked as 'Financial Proposal' shall be retained unopened
- d. The Financial Proposals of only technically qualified bidders will be opened publicly at a time, date and venue to be communicated later
- e. The Financial Proposals of technically non-qualified bidders will be returned unopened

4.1. Technical Proposal

Technical Proposals to be submitted by the applicant firms shall be in compliance with all the requirements laid down in the Bidding Document. The Technical Proposal shall be clearly marked as 'Technical Proposal' and shall include the following:

- a. Covering letter from the head of the applicant firm or an authorized representative of the applicant firm
- b. Complete profile of the applicant firm along with its partners and other core audit-team; their qualifications & experience; and major clientele
- c. Demonstration by the applicant firm through satisfactory documentary evidence for each of the following criterion:
 - i. A Chartered Accountant Firm registered with Institute of Chartered Accountants of Pakistan (ICAP) having valid License of Practice
 - ii. Registered with FBR and having its name appear on the list of Active Tax Payers
 - iii. Affiliated with International Firm of good repute
 - iv. Having Category-A as per latest list issued by SBP
 - v. Having satisfactory Quality Control Review issued by ICAP, and
 - vi. Having office in Islamabad
- g. Only the applicant firms successfully demonstrating all of the above criteria shall be qualified for opening of their financial proposals and the firm quoting the least total financial amount/audit fee shall be declared as the successful firm. Further, the

appointment of successful bidder to conduct the audit of P3A financial statement for the year ended 30th June, 2020.

4.2. Financial Proposal

The bidder shall submit Financial Proposal in a separate envelope marked as 'Financial Proposal'. The Financial Proposals should be submitted in Pak Rupees inclusive of all the taxes and applicable duties/levies:

Sr.	Particulars	Fee in PKR	Services Sales Tax (federal /Provincial) If any	Total in PKR
1.	Annual Audit Fee for the year ended June 30, 2020			
2.	Out of pocket expenses (if any)			
	Total			

All the applicable taxes will be deducted at the time of the payment as per government rules and regulation.

5. Term and Conditions

Payment of the audit fee will be made on issuance of final signed Audit Report.

6. Rights Reserved:

P3A reserves full rights to accept or reject any or all Proposals including the lowest, as per PPRA Rules.

7. Date and Time for Receipt of Bid:

The bidders' proposals must reach the undersigned on or before September 07, 2020, 11:00 AM at the following address. The queries can also be directed to the following contact person.

Manager Accounts
Public Private Partnership Authority,
611, Street 37, Sector E-11/3,
Islamabad.
Tel: 051-9334126-30 Ext. (118)